# A Guide to fill the Online Admission Form
# AY 2024-2025

# Go to the school website and click on the tab 'Online Admissions' and fill the Online Admission Form for the A.Y 2024-25
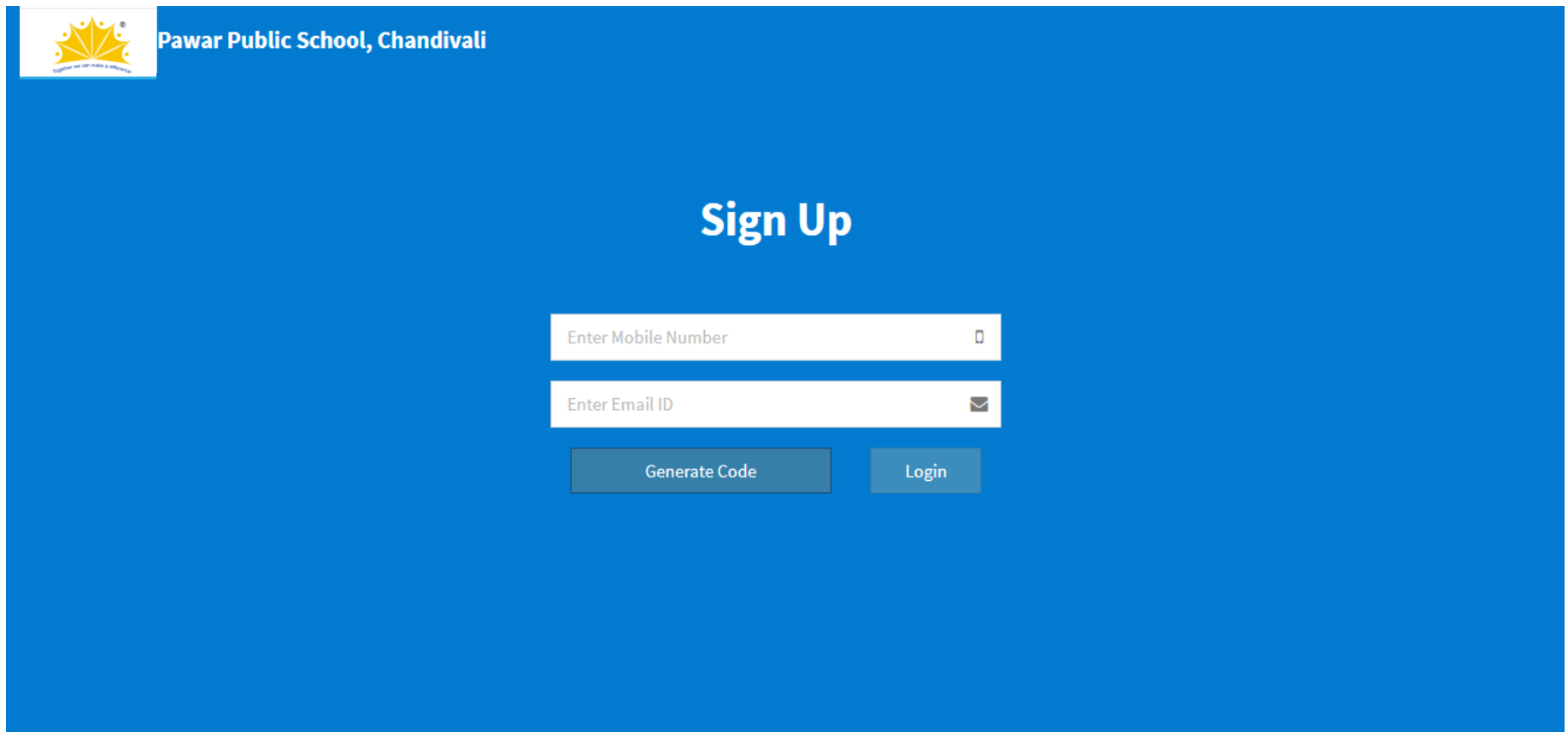
# Click on Generate Code

# Enter Mobile Number, Email ID and then click on Generate Code

- Please note that the Code will be sent on Email ID only.

# Enter the Security Code received in the Email and click on Login

# This is your dashboard.

## Click on the 'New Admission' box to fill the form

# Select the Grade for admission and click on 'Next'

# Kindly go through the instructions and click on 'Next'

**Pawar Public School, Chandivali**

Dear Parent,

Kindly follow instructions given below:-
• Fill the Form carefully.
• Registration does not guarantee admission.

**Fill in the details of the following using given tabs :**

a) Student

b) Father

c) Mother

d) Academics

e) Siblings

f) Documents

(I) Copy of Birth Certificate
(II) Parent Consent form and Undertaking
(III) Medical History Sheet

1. Before Final submission, you can login to 'Edit your data'.
2. Click SUBMIT button at the top right corner of the Registration Form Grid.
3. Kindly note that once the Registration Form is submitted, no data can be edited.
4. Enquiry Reference Number will be generated for further follow-up.
5. You have to take printout of admission form, Medical history sheet, Parent consent form & submit to the School along with the required documents as per circular.

Note: You can fill up the Registration Form for your second child by using the same Verification Code.

Regards,

Principal

Next

# Fill all the details and click on 'Save'

## 1 Student's Detail

First Name  Middle Name  Last Name

Print Name

Gender  Date Of Birth (yyyy-MM-dd)  Blood Group

8879367231  kuljyot@ppschandivali.com

## 2 Enquirer Details

Enquirer Name  Enquirer Relation

Enquirer Contact Mobile No  Enquirer Contact Email ID

Enquiry Channel

## 3 Student's Address Detail

Address 1 (Plot No. & Building Name)

Station  City  Postal Code

## 4 Current Academic Details

SchoolName

Class  Board

* Put NA in case there is no current academic details

# Student Details: Fill all the details and click on 'Next'

## Uploading Photo is not Mandatory.

# Father's Details: Fill all the details and click on 'Next'

## Do not upload any photograph.

**Father's Details**  Mother's Details  Guardian's Details

**1** Father Informations

**Upload Passport Size Photo**
?

Add files…
Choose File | No file chosen

FirstName | MiddleName | LastName

DOB (yyyy-MM-dd) | Marital Status ⌄ | Annual Income

EmailID | Mobile No

PAN No | Aadhar Cad No.

**2** Office Address

Company Name

Company Address

Station | City | Postal Code

**3** Other Information
*

| Edu. Qualification/s:* | Profession/s:* | Designation/s:* |
|---|---|---|
| Search… | Search… | Search… |
| ☐ 10 TH | ☐ ACCOUNT ASSISTANT | ☐ STAFF NURSE |
| ☐ 10TH | ☐ ACCOUNTANT | ☐ 2ND ENGINEER |
| ☐ 10TH PASS | ☐ Actor/Actress | ☐ Able Seaman (AB) |

# Mother's Details: Fill all the details and click on Next.
## Do not upload any photograph.
### You may Skip the Guardians Details. Click on Go to Step 3

# Fill all the details and click on 'Next'

Pawar Public School, Chandivali

## TEST TESY ( NURSERY )

Student Details    Parent Details    Academic Details    Sibling Details    Document Details    Additional Information

## Student Current Academic Details

NA

NA

NA

## Student Previous Academic Details

Not Required For This Class Admission

Next

# Enter UID of the child studying in PPSC

# Upload the documents(Not Mandatory) and click on 'Next'

Pawar Public School, Chandivali

kuljyot@ppschandivali.com - 8879367231    Home    Logout

## TEST TESY ( NURSERY )

Student Details    Parent Details    Academic Details    Sibling Details    Document Details    Additional Information

## Upload Documents

Note: * Indicates it is mandatory

**1 MEDICAL HISTORY SHEET**
?

Add files...

Choose File | No file chosen

**2 BIRTH CERTIFICATE COPY**
?

Add files...

Choose File | No file chosen

**3 PARENT CONSENT FORM**
?

Add files...

Choose File | No file chosen

Next

# Answer the Question and click on 'Next'

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## TEST TESY ( NURSERY )

Student Details    Parent Details    Academic Details    Sibling Details    Document Details    **Additional Information**

## Additional Information

## Applying for Twins

| ① Are you applying for Twins? * | Select ▾ |
|---|---|

Next

# Click on 'Next' to proceed with the Payment

**Pawar Public School, Chandivali**

Your Details have been saved successfully.
If you are sure you may click Next to proceed with the Admission Form Fee Payment of Rs. 800/- (non-refundable) or go back and edit the details.

Next

# Payment of Admission Form Fee

**Pawar Public School, Chandivali**

## Fees Collection Details

| Fees Head | Amount () | Net Amount () |
|---|---|---|
| Admission Form Fee(2023-2024) | 800 | 800 |
| Total | 800 | 800 |

**Pay Using**   Make Payment

# Payment Acknowledgement.
# Click on 'Back'

**PAYMENT ACKNOWLEDGEMENT**

| KULJYOT KAUR | ENQ/24-25/00004 | NURSERY | | 2024-2025 | |
|---|---|
| Payment Date : 17-10-2023 | |
| Transaction Id | rqHBiECRhNKdYtHOfmAA |
| Airpay Transaction Id | 249312845 |
| Amount | 10.00 |
| Transaction Payment Status | SUCCESS |
| Transaction Status | Success |
| Payment Gateway Status | SUCCESS |

**Please take receipt print from system.**            BACK

Print

# Tick the checkbox and click on 'Submit'



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☐ I hereby declare that the information given in this application form is true, correct and complete to the best of my knowledge and I agree to abide by the rules, regulations and policies of the School.

Note: Fees once paid to the School will not be refunded under any circumstances.

Submit

# Take a printout of the Form and the Payment Receipt

You may fill the Admission Form of your other child for any Grade using the same login ID.

Thank You